

## **Student Support Department (SSD) COVID 19 Addendum**

This addendum to the SEND Policy of Cobham Hall School is for use during the arrangements for the education of students in school during the Covid-19 partial school closure. This addendum will be updated, as needed, in line with National guidance regarding the COVID-19 outbreak within the United Kingdom. It is to be used in conjunction with, and read alongside, the SEND policy.

- Currently, Cobham Hall School has no students with EHCP plans but there are some students where this provision is being applied and the addendum will be updated to reflect these once awards are made.
- Cobham Hall School runs a “live” remote timetable for all students including students with SEND using TEAMS. Teaching Assistants are available remotely in those classes which have been highlighted as containing students with SEND with high levels of need. Teaching Assistants monitor SEND students within these classes and are available via chat and under teacher direction for break out rooms and individual work with SEND students as and when required.
- Individual 1 to 1 and small group sessions with Specialist teachers and support staff for students with SEND continue remotely.
- Where issues with technology, behaviour or learning are highlighted a Cause for Concern is logged which alerts the tutor, Head of School and the Director of Studies. This is then reviewed at a regular weekly meeting between the Head of School and the Director of Studies in liaison with the Head of Student Support where necessary and further, appropriate action taken.
- Fortnightly SSD meetings continue to take place to review SEND students and how they are coping working remotely and to take any appropriate action.
- SSD staff to continue to liaise with academic staff where appropriate.
- All staff have had updated, remote safeguarding training.
- SEND students, who the Student Support Department (SSD) feel may be “vulnerable” in their learning, are offered provision within school.
- SSD promote an “open door” policy of communication with parents who are encouraged to contact The Head of SSD or the pastoral team with any concerns. Individual, highlighted students are monitored closely remotely and SSD is in regular contact with parents to promote access to remote learning.
- Where appropriate, SEND students have rest rooms with regular supervision to accommodate their need for quiet to avoid sensory overload. SSD staff have also monitored students within the department maintaining bubbles where appropriate.
- When students are in school, SSD staff will continue to see individual students within their department on a 1 to 1 basis but maintaining hygiene and social distancing regulations in line with Government advice and school policy.
- SSD have ensured that SEND students understand the School expectations and advice around maintaining social distancing and hygiene which is based on Government and Public Health England advice.