



## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to students, parents and guardians about the remote education provided by Cobham where national or local restrictions require various year groups to remain at home.

### **1. The remote curriculum: what is taught to students at home**

#### **What should my daughter expect from immediate remote education in the first day or two of students being sent home?**

Cobham Hall students are all set up to work from home using Microsoft Teams. Students will be registered twice a day.

#### **Following the first few days of remote education, will my daughter be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school using a variety of mediums. The usual two-week timetable is in operation as well as morning registration and the Tutorial period on a Monday. Individual student support lessons, LAMDA and musical instrument lessons continue as usual. Resources will be placed in individual subject Teams and prep will be set following the prep timetable. The lesson times have been reduced to 50 minutes.

There is a remote co-curricular programme sent to parents weekly.

There are collaborative cross curricular projects set for prep in core subjects in Year 7 and 8.

### **2. Accessing remote education**

#### **How will my daughter access any online remote education you are providing?**

Microsoft Teams

## **If my daughter does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- We loan laptops to students where required. Parents should contact [enquiries@cobhamhall.com](mailto:enquiries@cobhamhall.com)
- Students can attend school if they do not have internet access or electronic devices
- Students can collect, or will be sent, any printed material that they cannot access online or at home
- Students can submit work to their teachers via the School if they do not have online access

## **How will my daughter be taught remotely?**

We use a combination of the following approaches to teach students remotely:

- Live teaching through Microsoft Teams
- All lessons are taught live and recorded for those students that cannot access the lesson live due to time difference, illness or general absence
- Textbooks (paper and/or digital) and reading books students have at home
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Long-term co-curricular collaborative work

## **3. Engagement and feedback**

### **What are your expectations for my daughter's engagement and the support that we as parents and Guardians should provide at home?**

- Students should attend registration at 08:30 and all lessons
- We expect parents to set routines to support student education
- We expect parents to advise the School office about absence due to illness or other reasons
- We expect parents to reply to emails or telephone calls if a student is absent from a lesson

## **How will you check whether my daughter is engaging with their work and how will I be informed if there are concerns?**

- Teachers will inform Heads of School if a student is absent from a lesson or not engaging and records are kept
- Prep will be set on Show My Homework where parents can check that work is being submitted and on Assignments in Microsoft Teams
- Heads of School, Tutors or the Student Support Department will contact parents to find out why lessons are being missed or to follow up concerns with parents
- Assessment information will continue to be sent home
- Virtual parents' meetings will take place

## **How will you assess my daughter's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual students. For example, whole-class feedback or quizzes may be marked automatically via digital platforms. Our approach to feeding back on student work is as follows:

- All parents have been informed by letter about feedback including WWW and EBI and the attainment grading used within the School
- Students receive regular feedback on classwork and prep tasks
- Students have regular subject assessments and feedback
- Students receive half termly assessment and attitude grades
- Full written reports for Year 11 and Year 13

## **4. Additional support for students with particular needs**

### **How will you work with me to help my daughter who needs additional support from adults at home to access remote education?**

We recognise that some students, for example those with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and guardians to support those students in the following ways:

- Teaching Assistants support teaching within the classroom
- One to one student support provision still in place
- Regular contact with families to support SEND students to access and engage with remote education

## **5. Remote education for self-isolating students**

**If my daughter is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

The remote education will continue as above.